

**PARENT BEHAVIOR POLICY
AND
CODE OF CONDUCT**

Desert Trails Preparatory Academy (“DTPA”) is committed to providing its Scholars with the very best educational experience possible and to ensuring the safety and the overall well-being of all parents, scholars, faculty and staff, and volunteers. To achieve this goal, the support of parents and a strong and positive relationship with the school is imperative. Therefore, all Parents/Guardians/Volunteers/Relatives/Friends are expected to conduct themselves in a responsible manner consistent with the values of integrity, open communication and mutual respect. Parents/Guardians/Volunteers/Relatives/Friends shall always model positive and responsible behavior and communicate both verbally and in writing in a respectful and calm manner. In doing so, Parents/Guardians/Volunteers/Relatives/Friends demonstrate to our Scholars how to appropriately express and address issues and concerns so as not to disrupt the educational process.

The Parent Behavior Policy and Code of Conduct is designed to inform parents of behavioral expectations when visiting or volunteering on school property, at a school sponsored event (either on or off school property) and/or when interacting with school personnel. The policy details those inappropriate, prohibited behaviors which are considered detrimental to effective Staff / Parent / Student relationships as well as disruptive to the educational process. Parents/Guardians/Volunteers/Relatives/Friends are prohibited from conduct which interferes with the orderly administration of DTPA, disrupts classroom procedures, serves to cause fear and threatens the safety and security of our facility, or lastly is a violation of the civility and respect conduct rules that every parent/guardian attending DTPA is expected to follow.

The behaviors listed herein are by no means all-inclusive are not all-inclusive, but merely indicate some of the types of actions that are unacceptable. The Parents/Guardians/Volunteers/Relatives/Friends who display inappropriate behavior which may serve to harass, demean or disrespect Staff, Students, Parents/Guardians, Volunteers or which disrupts the educational process may be restricted as to their communication with Staff and or may be prohibited from campus or School events.

When and Where These Expectations Apply

Restrictions of Parents/Guardians/Volunteers/Relatives/Friends Conduct apply to communications with School Personnel, Students and fellow Parents/Guardians and volunteers. Further these restrictions apply when parents/guardians are on school property, participating in any school sponsored event, school related event, or school sanctioned event, i.e. field trips, sporting events, fundraisers, programs, etc.

Pursuant to California Penal Code section 626.7, be advised that should it reasonably appear that Parents/Guardians/Volunteers/Relatives/Friends enter DTPA property with the intent to commit any act likely to interfere with the peaceful conduct of the activities of the campus or

facility, DTPA staff may direct Parents/Guardians/Volunteers/Relatives/Friends to leave the campus immediately. If Parents/Guardians/Volunteers/Relatives/Friends raise your voice to DTPA staff, you will be asked to leave. If Parents/Guardians/Volunteers/Relatives/Friends refuse to comply with our procedures for lodging complaints, you may be asked to leave. If Parents/Guardians/Volunteers/Relatives/Friends refuse to follow our procedures for scheduling appointments with staff, you may be asked to leave. If Parents/Guardians/Volunteers/Relatives/Friends refuse to leave the campus, if Parents/Guardians/Volunteers/Relatives/Friends refuse to conduct yourself respectfully and peacefully, if Parents/Guardians/Volunteers/Relatives/Friends approach any staff member in such close proximity that they feel their body or that of any other student, parent or staff member may be in danger of an assault, DTPA faculty, staff and administrative personnel have been directed to immediately contact law enforcement.

Unacceptable Behavior

- Behavior or comments which are profane, insulting, harassing, sexist, racist, abusive, or disrespectful
- Behavior or comments which are threatening the health and/or safety of school personnel, scholars, visitors, volunteers, and/or other parents
- Behavior or comments that interfere with the orderly educational process
- Behavior, pictures, comments on social media which may contain profane, insulting, harassing, sexist, racist, abusive, offensive, disrespectful or defamatory statements

CODE OF CONDUCT

As a parent/guardian/relative/friend of a Scholar at DTPA I agree to the following:

- Not to loiter while on campus, including the parking lot and loop. Schools are a place of work and learning.
- Not to loiter in the DTPA Administrative Offices, including but not limited to the Executive Director and Principal's offices and DTPA reception area. The Administration Offices, including the reception area, are reserved for those conducting official business. Those creating disruption or distraction of official day to day DTPA business will be asked to leave.
- Parents will schedule an appointment with the Administration for any and all questions.
- Ensure my scholar(s) attend(s) regularly, arrive(s) on time and remain(s) in school until dismissal.
- While on DTPA campus, maintain direct supervision of any non-enrolled DTPA child(ren) or any non-enrolled child(ren) under my care and control for events where their presence is permissible. At no time will I leave my non-enrolled child(ren) or any non-enrolled child(ren) under my care and control at DTPA.
- Maintain positive and productive communication with school staff and be supportive of all efforts to maintain an outstanding educational program.
- Maintain a constructive attitude and refrain from making negative comments about DTPA, personnel, students or other parents/guardians/visitors/relatives.
- Read, sign, and return all papers when requested.
- Provide accurate, up-to-date telephone numbers, addresses and emergency information to the DTPA office.
- Drop off and pick up my child/children in the assigned area, following designated parking and safety procedures.
- Drop off and pick up at appropriate times and not leave my child unsupervised before or after school.
- Follow the school rules and dress code, for both my child/children and myself.
- Agree to not post, transmit, publish, or display harmful or inappropriate internet content that is threatening, obscene, disruptive or sexually explicit or that could be construed as any form of harassment.
- Prominently display above the waist at all times while on campus, your visitor/volunteer identification badge.
- Never be alone with Scholars not my child(ren) individual students
- Maintain discretion and not disclose confidential parent, student or staff information on social media or with third persons.
- Not operate my cell phone within the confines of the classroom or any other educational setting or lunch area while acting in the capacity of a volunteer or while supervising children engaged in a school sponsored activity or event.
- Provide my full attention if/when I agree to volunteer
- Only to do what is in the best personal and educational interest of every child with whom I come into contact.

By placing my name below, I agree I have read, understand and will abide by the Code of Conduct.

Parent/Guardian (Print)

Date

Board Approved: September 12, 2019

Parent/Guardian (Signature)

Date

Board Approved: September 12, 2019